

Pukekohe East PTA Minutes

May 31st, 2011

In attendance

Merillees Nichols (BOT Representative), Michelle McPherson (Treasurer), Sally Grey, Melinda McFarlane (President), , Jenni Harrison (Secretary), Veronica McDougall, Kristen Stening, Rani Van Dijk, Lorien McBride, Rachel Murray (Teacher Rep), Jane Migounoff

Apologies: Amanda Pitsillides, Lisa Wharfe, Norreen Henderson, Leeane Kerr Smith, Andrea Hutchinson

Welcome: Jenni welcomed everyone and introduced Lorien McBride as a new PTA member and designer of our Fundraising Flyers.

PTA Position Holders Changes

It was noted that Andrea Hutchinson had resigned as Co-President. Melinda was asked if she wished to continue as President. Jane Migounoff offered to take on the role of President and Melinda agreed to be Vice President. The nominations were put before the committee and all agreed to new positions.

Approval of Minutes

Everyone confirmed they had received the minutes from May 3rd PTA Meeting and approved.

Fundraising

Clothing Swap 6th July 2011 Pukekohe School Hall – Progress Report

Flyers have been sent out asking for clothing. Details for the poster to advertise the swap were discussed and the copy was amended. Posters/Flyer scheduled to go out w/c 6th June. Jenni to speak to Sharon Currie from Core Pilates to ask if we could sell tickets from the studio. Martha to speak to Megan from Pure Indulgence. Details to be confirmed to Lorien. Clothing racks and hangers need to be sourced and Rachael said she would speak to Boneyard and ask them for spare racks. Jenni to speak to I-site regarding their commission on ticket sales.

Fashion A&E 5th August 2011 Pukekohe East Hall – Progress Report

Fashion A&E had been downsized and Sponsorship will still be sought from Top Drawer, Footloose, Pure Indulgence, Blossom Room and possibly others but on a smaller level. In view of this, the venue has been changed to Pukekohe East Hall, 5th August, 2011 (no charge for rental). Martha had crunched the numbers and it was felt that in view of the drop in costs that we could now offer the tickets @ \$20 ticket. It was also discussed and agreed that PTA members should all purchase tickets to fundraisers in future.

Lorien and Martha to work on design for posters and flyers and tickets for the Fashion A&E. Venues for ticket sales to be decided and approached.

The Patumahoe Fundraiser was discussed. Veronica discussed briefly catering options in relation to the budget. Another Sub Committee meeting to be organized for w/c 13th June..

Rugby World Cup Sweepstakes Sat 24 Sept (tbc)

Sally discussed the possibilities of involving the children in guessing the outcomes of scores and being involved in the Rugby World Cup fever. Rachael reported that there were plans underway in conjunction with Auckland City Council and that PEPS would be adopting a team. Namibia.

Sally continued to discuss some options for a screening of one of the games also offering a sweepstake to parents for the outcome. Pukekohe East Hall was discussed as a venue and the requirements for a TV link was queried. Rani said her husband would be able to help with installation of equipment. Sally agreed to make enquiries to find out more about the TV Link. The School Hall was also discussed as a venue but the liquor ban need to be lifted. Kristen agreed to look into changing the resource consent to allow alcohol on the property. Rachael mentioned that there might be some legal requirement to screening of the games and receiving money etc. This would be investigated. Suitable games dates and locations were discussed and it was thought that the game on Sat 24th September All Blacks vs France would be the most suitable game.

Pet Day 8th October

Jane reported that a meeting had been held with Erin Rawnsley and Kelly Hirtzell to discuss early planning stages of Pet Day. Another meeting will be arranged within the next couple of weeks. With the departure of Lindsay Hatch it was felt that the "Animal Segment" of the Pet Day event will require more help. Sally gave feedback on the online fundraising option and how it could be linked to Pet Day activities. Concerns were raised about site security and use of childrens photographs. Sally would investigate and report back her findings to the PTA.

Mufti and Sausage Sizzles

Jane reported that the Class parent reps would be organizing volunteers to cook the sausage sizzles. Melinda has agreed to handle the money collection and shopping,. It was reported that the "theme mufti" went very well and the children enjoyed the mad hair day very much. The next theme was discussed and 17 June "dress as your hero" was selected.

Other PTA Business

Spending of Funds

Merillees approached the PTA for funds to purchase the furniture for the new Learning Centre. An initial estimate of \$2000 was suggested. Michelle requested that an exact amount be provided. Michelle also reported that there was \$6000 in the bank account, a float of \$3000 was required for Pet Day. Michelle also mentioned that we had to be careful with other events coming up that we had funds in the account.

Funding Applications

Merillees told the PTA that Andrea Hutchinson had investigated some potential funding/grant options coming up in the short term, but required more concrete requests before applying. It was agreed that the furniture for the Learning Centre would be a good thing to try and get funding for. Merillees to provide Andrea with the details.

Playground

Merillees is still making enquiries into the playground drainage problems. It was agreed that for the purpose of being specific the Fashion Fundraising proceeds will be towards the playground repair.

Treasurers Report

Michelle told the PTA there is \$6000 in the account. \$422.50 raised at last Sausage Sizzle. Nothing Paid out.

General

It was agreed that only Sub-Committee members of a particular fundraiser ie. Fashion A&E, need receive correspondence relating directly to organisation of the event. All correspondence between members of the PTA in relation to specific projects needed to be copied to Jane.

Next Meeting

June 28th 2011 @ 7:15pm